

Reading

May - July Timetable

Kings Road
Reading
RG1 4HJ



To register for a course or to find out more
Contact us on:

employmentsupport@activatelearning.ac.uk

Please note all students must be enrolled before starting any course

Course Title & Location	Course Dates & Times
<p><u>Customer Service (Hospitality)</u> All delivered through Microsoft Teams.</p> <p>This is a 4-day online course aimed to enhance your customer service skills. The course requires all participants to complete a workbook in order to achieve a Level 1 award in Customer Service.</p>	<p>Wed 15th May – Thu 23rd May (Classes on Wednesday and Thursday each week)</p> <p>9:30am – 3:30pm</p>
<p><u>Customer Service</u> All delivered through Microsoft Teams.</p> <p>This is a 4-day online course aimed to enhance your customer service skills. The course requires all participants to complete a workbook in order to achieve a Level 1 award in Customer Service.</p>	<p>29th May – 19th June (every Wednesday)</p> <p>9:30am – 3:30pm</p>
<p><u>Introduction to LSA</u> All delivered through Microsoft Teams.</p> <p>This course is designed to showcase and teach you the work of a Learning Support Assistant and give you the foundational skills to work in this role.</p>	<p>Mon 3rd June – Thu 14th June</p> <p>09:30am – 3:30pm</p>
<p><u>Warehousing</u> All delivered through Microsoft Teams.</p> <p>A Level 2 course that is ideal if you're new to warehousing and storage and want to get your first job or you have some experience in a role where you work under supervision and want to increase your skills and take on more responsibility. This course will have an exam at the end.</p>	<p>Mon 17th June – Thurs 27th June (No class on Tue 18th, Fri 21st, Tue 25th June)</p> <p>9:30am – 3:30pm</p>
<p><u>Business Start-Up & Digital Marketing</u> All delivered through Microsoft Teams.</p> <p>A focus on the skills and knowledge to start own business. This course also covers the key skills on general marketing skills. It enhances your employability skills, helping you achieve a Level 1 qualification.</p>	<p>Mon 1st July – Thurs 18th July</p> <p>9:30am – 3:30pm</p>

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Course Title & Location	Course Dates & Times
<p><u>Construction Employability Skills (CSCS)</u> All delivered on site at Reading campus, RG1 4HJ</p> <p>A 7-day training course covering the content required to achieve a CSCS green card. This course includes the Health and Safety in Construction Level 1 Exam & CITB Test which is taken on the final day.</p>	<p>Mon 1st July – Tue 9th July</p> <p>09:30am – 3:30pm</p>
<p><u>Introduction To Care</u> All delivered through Microsoft Teams.</p> <p>The Level 1 qualification will enable learners to develop a basic knowledge of the adult social care sector and is aimed at those learners who wish to explore roles in this field. This course will also explore different mental health conditions and support for them. It also focuses on self-awareness, what resilience and grit are and how to build it. You will gain an Ascentis Level 1 Award in Resilience and Grit.</p>	<p>Wed 3rd July- Thurs 25th July</p> <p>09:30am – 3:30pm</p>
<p><u>Elite Security</u> All delivered on site at Reading campus, RG1 4HJ.</p> <p>A 10-day programme providing you with the 3 qualifications required to obtain an SIA license.</p> <ul style="list-style-type: none">- Level 2 Award in Security Guarding & CCTV Operations- Emergency First Aid at Work, now required to obtain SIA Licence <p>Also, anger management and personal conflict units.</p>	<p>Tue 16th July – Fri 9th Aug</p> <p>09:30am – 5pm</p>
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